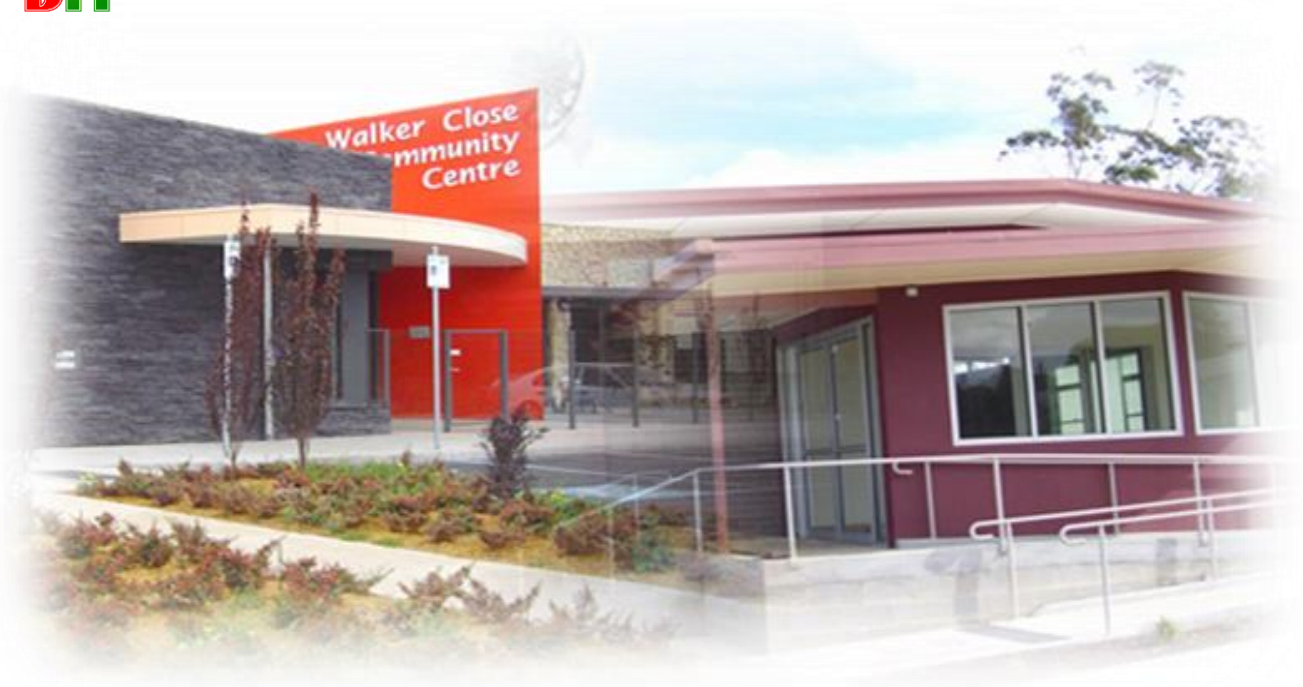




WALKER CLOSE AND BROOKLYN HALL ASSOCIATION
Serving the Hobsons Bay Community



Walker Close and Brooklyn Hall
Association Inc.

ANNUAL REPORT 2020-21

30th November 2021

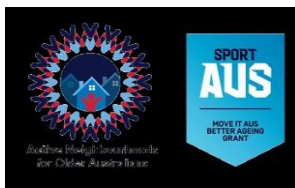
Walker Close Community Centre

180 Millers Road, Altona North 3025

Brooklyn Community Hall

Cypress Avenue, Brooklyn 3012

ACKNOWLEDGEMENT



Hobsons Bay City Council

We proudly thank Hobsons Bay City Council for the recurrent funding support provided to the association to help cover the operation costs for Walker Close Community Centre and Brooklyn Hall.

Victorian Department of Health and Human Services

We thank the Victorian government Department of Health and Human Services (DHHS) for the recurrent funding support provided to the association to help cover management and coordination costs.

ExxonMobil Altona Refinery

We would like to extend our appreciation for the substantial contribution made towards the purchase of computers, data projectors, website design software, data projector screen and in-kind office furniture which benefits the association and the community at large.

Officeworks

We are appreciative to the Altona North Store for supporting the Altona North and Brooklyn Community in partnership with Walker Close and Brooklyn Hall Association Inc.

Hobsons Bay Community Fund

We would like to thank the Hobsons Bay Community Fund for supporting the "Revive" exercise program for people over 50 with a disability. This program benefits elderly people through healthy exercise, creating connections with likeminded people and establish friendships and a sense belonging in the community.

Active Neighborhoods for Older Australians

We extend our thanks for the vital funding support to our elderly people health and wellbeing structured physical activity project we run in a safe and welcoming environment

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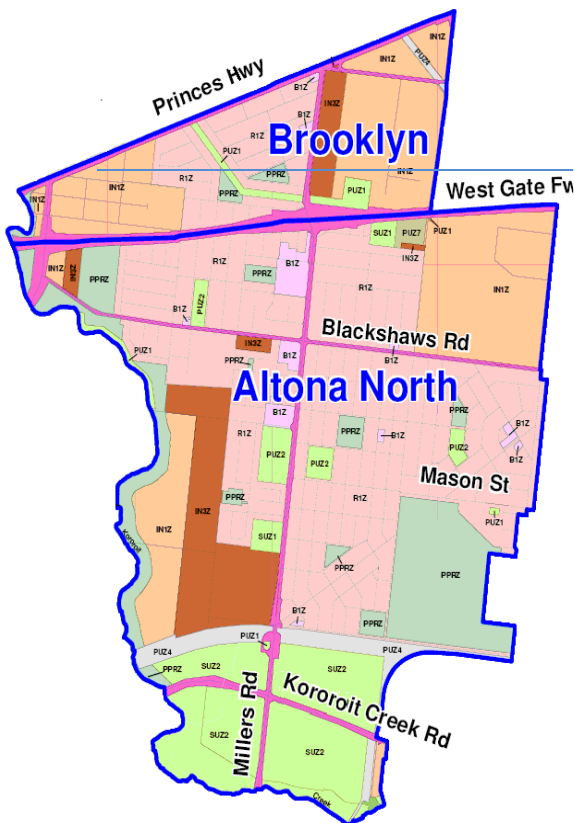
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OUR NEIGHBOURHOOD

The establishment of Walker Close Community Centre & Brooklyn Community Hall has been undertaken strategically to provide services to the community based on its statement of purposes in line with Council's Social Planning process to encourage, support & assist community development initiative that arise from and within the community.

The facilities at Walker Close Community Centre & Brooklyn Community Hall include functional rooms that can facilitate small or large groups for classes, activities, forums, family functions and gatherings. The Centre has a warm and welcoming atmosphere, promotes a sense of belonging with in the community.



- ❖ Walker Close is one of the nine neighbourhood house/community centres in Hobsons Bay.
- ❖ Supported by State and LG, (HBCC & DFFH)
- ❖ Opened in 2004 (Incorporated in Nov 2006)
- ❖ Working with local businesses and various agencies
- ❖ Provide diverse services and program to Brooklyn and Altona North Community operating at the two facilities: -
 - ❖ Brooklyn Community Hall (Cypress Avenue); and
 - ❖ Walker Close Community Centre. Altona North
- ❖ The home of over 55 culturally and linguistically diverse community group

OUR MISSION

Provide opportunities, build capacity and advocate for our community

OUR VISION

"Being responsive to community needs and creating a community that sustains itself"

Our strategic objective

Ensuring the Centre provides vibrant, accessible, and diverse services and programs to assist in building and celebrating the diversity of our community.



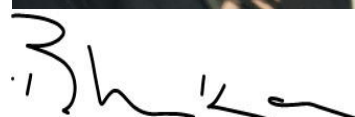
STATEMENT OF PURPOSES

- a) To provide a welcoming environment which is affordable and accessible to everyone, from all ages and backgrounds. Recognising that our community comes from all parts of the world, can come together to find relaxation, learning opportunities, companionship, and involvement in the local community in a financially sustainable manner.
- b) To encourage, support and assist community development initiatives that arise from, and/ with the community.
- c) To encourage practical support, direction and skill development for disadvantaged individuals and families in our community, which promote independence, access to community, social and other group activities.
- f) To develop community awareness and involvement in environmental matters and to lead by example in promoting environmentally sustainable practices and procedures within and around the Centre.
- g) To form links with other community organisations in order to share information and resources via networks and/or membership of relevant bodies and committees.
- h) To encourage the community to take part in the planning and management of the Walker Close and Brooklyn Hall Community Centre.
- i) To encourage and model acceptable behaviour which will have a positive impact on the social fabric of our community.
- j) To delivery programs, activities, events and the hiring of facilities in an equitable manner
- k) To maintain and protect the building and its surroundings, as to ensure its availability to future generations of our community
- l) To engage in a charitable and benevolent manner across all areas of service delivery

OUR KEY PRIORITIES

- Look at how we can further respond to community needs
- Continue to develop strong partnership with local service providers
- Review, ongoing development, and diversification of service delivery
- Strengthening governance and sustainable reporting
- Evaluate the level of community satisfaction with services offered by the centre using satisfaction survey

CHAIRPERSON'S REPORT

Rebecca Nikau
Chairperson

The last quarter of 2020 FY is never forgotten where COVID-19 pandemic broke out and heavily continued to 2021 FY. What a challenging time we came all through with everchanging situations.

The changing community necessitates the need to diversify and promote programs and establish connections to discover what the community requirements are in the new normal and deciding how to provide these services in a safe environment.

Obviously, our several community development project activities have been impacted by COVID-19 of those which were progressively supposed to start implemented this year were "Stay Connected Communities" under Make It Happen-Hobsons Bay Recovery and Reconnection program. The project incorporates two different activities, women fitness, Craft and Arts program and a project "Build Community in the West" under Multicultural Affairs Program to bring diverse community groups together to share their COVID experience, how each community group coped the challenges and start living in the new normal.

The objectives of the projects were to promote health, wellbeing, and reconnection to enhance social networks and community cohesion through social events and activities those impacted with COVID-19 to actively continue participate and remain healthy members of the community being not concerted on their welfare disadvantaged experience and to assist community members to gain better understanding of their own impact on the local community.

Over the coming years, we will continue to implement and develop strong links with the organisations and community groups to enhance the Centre's reputation by adopting a new strategic approach to deliver services and programs for the community under the new conditions of this pandemic. With all the challenges we face, we continue maintaining a productive working relationship with Hobsons Bay City Council and Department of Families, Fairness and Housing by ascertaining the KPI's and reporting requirements.

I would like to take this opportunity to personally thank my fellow committee members for the time and effort they have each given to the Centre over the past year. Without their assistance, my job as a chairperson would have been so much harder.

The day-to-day operation of the Centre is run by our dedicated manager Ayelign Tessema who fully engaged his time and energy. His efforts are key to the Centre and its ongoing services as a

viable service delivery operation meeting the complexity accountability compliance requirements in this difficult time.

Before, I finish, I would like to extend my thanks to the City of Hobsons Bay (HBCC) and Department of Families, Fairness and Housing (DFFH) for the recurrent funding

support given to us to cover the operation and coordination costs to the centre.

In closing, I thank all those involved in the Walker Close Community Centre and trust you have found personal satisfaction and reward for the gift of your time and effort to make our service delivery is important for our community.



UNDERSTANDING OUR COMMUNITY

How do we get to know our community we are working with and work for?

From the community development perspective understanding the community entails understanding number of ways. It is important to understand the specific community group we're with.

WE HAVE TO GET TO KNOW ITS PEOPLE... THEIR CULTURE. THEIR CONCERNS, AND RELATIONSHIPS ... AND DEVELOP OWN RELATIONSHIP. KNOW THE PHYSICAL CHARACTERISTICS:

- Get a map of the community and drive and/or work around
- Gather information as much as possible
- Describe the characteristics

Taking the time and effort to understand your community well before embarking on a community effort will pay off in the long term.

A good way to accomplish that is to create community description:

- A record of your exploration and findings, it is good to gain a comprehensive overview of the community
- What is now, what it's been in the past, and what it could be in the future?

Through these information... via survey, interview, knowing who you should contact

Then you will become a real community development worker.

THIS IS OUR METHODOLOGY AT WALKER CLOSE

THROUGH THIS WE HAVE BEEN ABLE TO KEEP CONNECTED OUR COMMUNITY;
 REDUCE ISOLATION AND LONELINESS WHICH HAVE BEEN AGGRAVATED BY THE
 IMPACT OF COVID-19.

CENTRE MANAGER'S REPORT



Ayelign Tessema
Manager

It is with great pleasure to submit the manager's report for the year 2020/21

As I compose this report, I am very mindful of the fact that this year was certainly a year like no other, with plenty of challenges and equally plenty of opportunities discovered with programs functioning away from office. With the significant impacts of the COVID-19 pandemic on the centre's operations and our local community, we have introduced new modes of delivering programs which may be continued into the future.

Most of our programs were altered in some way, from their delivery to their content, as we implemented COVID safe practices to keep the Centre open.

Due to the many cultural and linguistic barriers faced by members of our community, there are complex social issues that need to be addressed that includes relief services, wellbeing support for elderly people, personal counselling, and referral services.

Concerns about safety and social isolation in the area are also increasing, particularly amongst our elderly group. With this insight, we closely monitor the programs/activities and services to ensure they are getting appropriate service and assistance with a particular attention with the impact of COVID-19.

Before the restrictions, we have been actively engaging community groups to attend and participate programs and activities face-to-face at the centre. But to the contrary due to constantly changing lockdowns this year has been very challenging. Nonetheless, we have remained resilient and have kept our community safe and engaged by looking at alternative ways to stay connected.

Underpinning all these changes we were committed supporting our most vulnerable community group who desperately need emergency relief assistance by referring them to various service providers which remained available during the restrictions.

What have we achieved?

- Increased awareness of the activities and services available to the community during COVID-19-related restrictions.
- Created stronger community bonds within the subgroups of our wider community by expanding individual and group connections.
- Re-engaged cultural/ethnically diverse groups to participate in the life of the community through different mediums.
- Increased knowledge and understanding of effective approaches towards recovery and regeneration post-restrictions

I would like to thank our Committee of Management for their commitment to the Centre and the support they provide to me in my role. In particular, our Chairperson Rebecca and Treasurer Tamaru for providing their time to work closely together.

With this opportunity I would like to thank and acknowledge all of our partners who collaborate with us to provide meaningful and needed support in this challenging year.

A big thank you to the Hobsons Bay community development, customer service staff and facilities department team who helped us much during this difficult period through their responsiveness and

solution-focused effort towards helping our community together in many ways, both virtually and face-to-face at times when it was critically needed.

This included helping us with facility maintenance, emergency assistance services, COVID-19 exposed site cleaning and providing up-to-date information.

Finally, if 2021 taught us anything, it is how working together we can overcome anything as we move towards the coming year, which will require us to stand as a conscious community.

I look forward with a sense of optimism, to continue delivering responsive services that will empower individuals to contribute to their community with the wonderful people who share common aspirations.



Community advocacy

Brooklyn is one of the disadvantaged Neighbourhood in the inner western suburbs of Melbourne. In late 2015 Australian Tallow Producers Pty Ltd based in Brooklyn were found guilty of air pollution offences brought by the Environment Protection Authority (EPA) in relation to pollution of the atmosphere and it was required to compensate through funding community projects that restore or enhance the environment for the wider public benefit. Project proposals were invited under the EPA's IES (Inspiring Environmental Solutions) Community Funding program and the Council was awarded \$200,000 for the Brooklyn Reserve-Destination Play Space and Recreation Zone. Council has committed an additional \$200,000 to go towards the works, make the total project budget \$400,000. In 2016 the Council has made the Brooklyn Reserve liveable like this.



Including playground, the upgraded car park accommodates 7 new parking space that brings to a total of 27 car parking spots and two all-abilities access parking bays available to Brooklyn Reserve patrons, including foot path connection, improved social gathering and play opportunities, areas for informal exercise and free planting. Council's effort for improving the reserve is highly appreciated.

While it is pleasing to see this to happen but the Brooklyn Community Hall which we have been constantly advocating for its improvements that include:

- Wooden floor is very old it has crack hole and causes a trip hazard.
- Additional storage, Toilets are very old, don't have enough ventilation.
- Kitchen facilities are very old do not meet current requirements
- The other big issue is no, enough car park space. This has created inconvenience to both the hall users as well as the neighbours as their driveway is used by external people who are using the venue.

Subsequently, in 2019 the council has committed Brooklyn Hall improvement to extend the hall with additional new rooms by demolishing the kinder behind the hall to make it more usable by the community and to flexibly run programs and activities simultaneously. The concept plan to be feasible lots of consultations have been mediated by the council and it is on its final stage.

However, the car park issue which is crucially important for which we have been advocating since the start of the concept plan remain unresolved. It is very visible the existing car part is not enough for the current users let alone when the hall is extended with additional functional rooms expected to be build and flexibly used.

Obviously, when the number of users increased, the existing car park will not be enough and again it will create additional problem for the neighbours as their driveway will be engaged by heavy traffic than ever before.

Hence, our advocacy remain strong for additional car park is crucially important. It will work both ways while it can free the neighbour's driveway and the increasing number of users will have enough parking space.

PARTNERSHIPS AND NETWORKS

Collaboration and partnership remain a priority and relationships with formal and informal partners continue to be productive. Such strong connections enable continuous conversations around community needs, opportunity for creative responses and enhanced organisational profile. Our community service is linked with various community group.

Though each one of us are different, and no matter how strong individually we are, we believe it is much better when community services are delivered jointly. This inclusive approach creates more opportunities for individuals and groups to enrich their lives through connections they might not otherwise make it.

VOLUNTEERING

The centre relies on the work of volunteers to provide the services we offer. Hence, volunteering remains at the heart of Walker Close and we aim to continuously provide opportunities for people to learn, grow and give back to the community by getting involved in volunteer positions at the centre.

Our board members are volunteers and are committed to the centre by devoting their time to represent the community needs and cooperatively support the staff and other volunteers. We are very thankful to all committee members.

There are a lot of opportunities to serve the community. So please, if you haven't already, pop in to visit us and see how you can get involved to help us achieve our goals for the Altona North and Brooklyn neighbourhood and the Hobsons Bay Community as a whole.

Diverse activities

The services we offer vary according to the specific needs of the many subgroups which make up our local community. Hence, we recognize the importance of creating opportunities for all groups to come together and share their experiences and cultures. We believe this encourages different groups to become familiar with the diversity of their Neighbourhood and new connections can be made. Through these we acknowledge the support and positive contributions to be vital to the longevity of the Centre.



COMMUNITY SUPPORT DURING COVID-19

The Centre is an intermediary organization providing Emergency Relief Assistance Service to the vulnerable community members who are also impacted by COVID by referring them to appropriate service providers. The service used to be provided face to face at the Centre for long years by LICs two days in a week. But due to COVID-19 lockdowns face to face service has been interrupted and moved to online. Unfortunately, many clients have not been comfortable with online service.

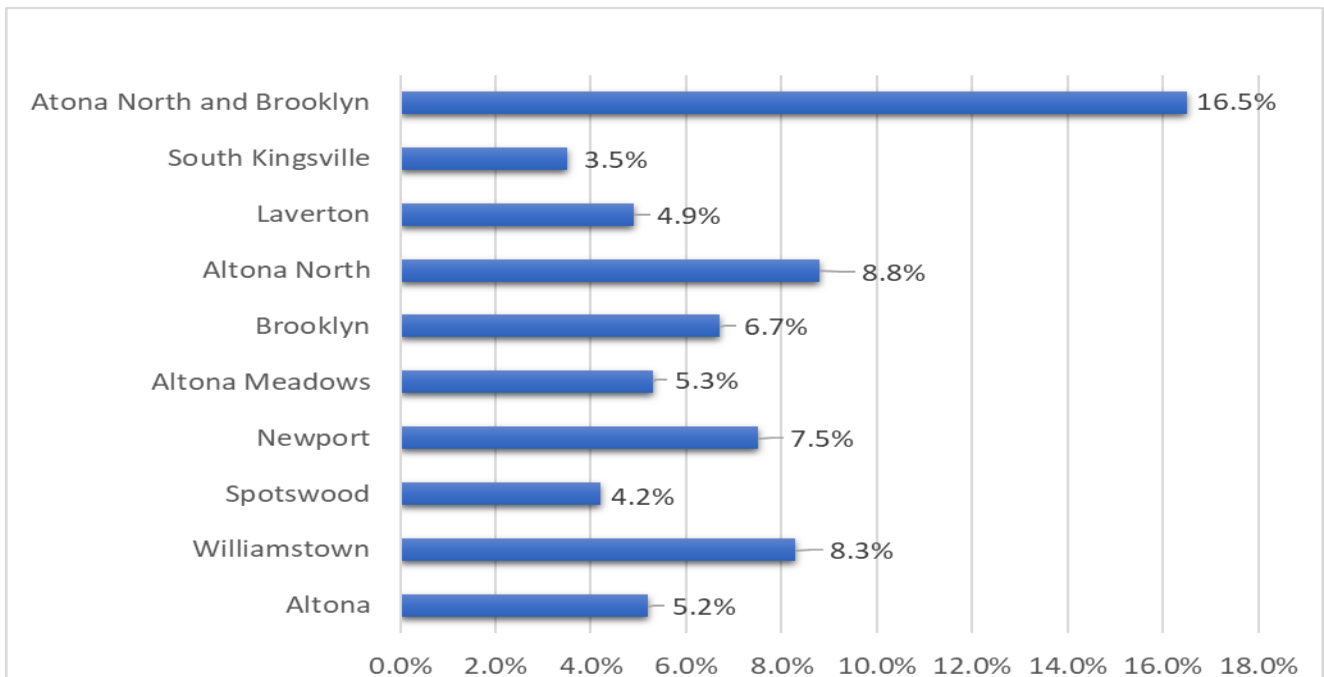
During this reporting period, we referred an average of 25 clients every week. With this opportunity we would like to thank Laverton Community Centre-Laverton, Outlets-New Port, Salvation Army-Altona for their great service helping us receive our referrals and providing this important service to the community who need the most.

During this time, we have been regularly contacting our elderly community members over the phone checking on their health and wellbeing; how they are coping with COVID challenges. These members are living lonely and isolated who have been attending health and wellbeing exercises and socializing with like-minded people at the centre which has been very important for them that created connectedness and safety.

REVIVE EXERCISE PROGRAM STORY

Altona North and Brooklyn is one of the suburbs with a high number of 16.5% ageing people who experience isolation and low-level of wellbeing facing significant obstacles to participate in social activities; and there was a need to initiate a meaningful social connecting program that can contribute to people's recovery; especially those who are with mental health issues and ageing problems which has also been aggravated by COVID-19.

The chart below illustrates Hobsons Bay Neighbourhood Houses ageing people who need assistance on their health and wellbeing.



Based on these statistics we developed a program called “Revive Exercise” which became one of the Centre favourite programs actively used by the community that creates opportunities for these identified group to stay physically and mentally fit. The activities included group-based fitness class which focus on strengthening core muscles, flexibility balance and stability. During the classes, participants able to socialize and connected with like-minded individuals in their community who are likely be experiencing similar challenges during this pandemic.



The centre would like to express its appreciation to the fitness instructor Melissa Moorfoot professionally run this program for years continuously now through actively engaging the participants by creating a warm atmosphere with great motivation and enthusiasm. The participants are always excited to attend the class. The program is regularly running weekly on Mondays and Wednesday between 1:30pm – 2:30pm. **Anyone interested; very welcome to join. Contact the Centre**

AUSPICING AND PARTNERSHIP PROJECT

Walker close as part of its community development focus provides auspice support to various community groups which are not incorporated entity, who have programs and activities that are beneficial to the community. We help manage their project finance, and we give them a space to conveniently run the project at a reduced cost. Some of the few groups we auspice include:

- **Parkinson peer support group.**
 - Help them secure a grant for a project to run virtual dance classes for Parkinson, strength & balance class, seminar.
 - To organise and run a project “Parkinson’s Community expo’ and to purchase promotional materials for the project

- **Western Digital Story Telling group.**

- Helping them run skills exchange program and resources, the new way of life for individual and group especially for those new to Australia.
- To implement Brooklyn Hall Forest project, a community project that combines gardens with regular community lunches.
- To run Congolese & friends Spring Carnival Fashion Parade festival with other community group includes: - Anglo-Indian, Ethiopian, Indian, Kashmiri, Khmer (Cambodian) Māori, Nepalese, Pakistani and Tongan to bring them together show the different cultures.
- **Brooklyn Community Coffee and Sunday's project**

A project to bring together the Brooklyn community group to exchange their different ideas for the good will and better development of the diverse Brooklyn community group being connected through social meeting.

- **Women's Community Lean-in Network**

- A project to maintain capacity building and relationship between women who have completed Cultivate Leadership program. Providing a regular meeting including training workshops and community leadership mentoring opportunities. The purpose is to support these emerging community leaders in their ongoing learning and development journeys.

- **Brooklyn Art and Craft project.**

A project to bring community groups to share their art and craft skills through art and craft lead by a professional tutor.

Some of the projects have been interrupted due to COVID Locked downs and carried over to next year.

TRAINING AND COURSES

The Centre regularly research and identify the current community needs working in partnership with Registered Training Organisations, colleges and universities and deliver relevant short courses and training that are beneficial to the community.

Certificate III in Individual Support

In partnership with Laverton Community Education Centre, we started delivering a short course in Ageing, Home and Community care to help those who wants to peruse to get qualification for the many flexible job opportunities available by taking the first step towards a career in aged care/home and community care.



ENGAGING COMMUNITY IN A PROGRAMS/ACTIVITIES

Many of our services and programs originate from within the diverse community group needs made up of over 45 different nationalities with equally diverse interests.

Walker Close Community Centre is a place where people get connected, find information and resources, come together in activities and events, and learn/share the diverse experience and cultures which create this strong community.

To help communities to engage, participate and to remain connected for various occasion we organise programs with cultural food, music, and dance from each group background to help them establish social relationship and remain connected with a feeling of belongingness in the community.



TREASURE'S REPORT



Tamaru

TUMARU TAURI
TREASURER

The financial year 2020/21 has been different, we have come all through lots of changes as lockdown governed our usual mode of operation.

During this financial year while our external source of funding increased by 1.7% with the impact of COVID-19 our internal source of income has been decreased compared to the previous year.

The centre income comprises three major sources, (32%) operation grant from HBCC, (53%) NH Coordination fund from DFFH and (15%) from internal self generated income.

Total income versus total expenditure \$168,232 and \$146,682 respectively with a net surplus of \$21,550 which is 85% increase compared to last year. This shows better performance has been achieved this year.

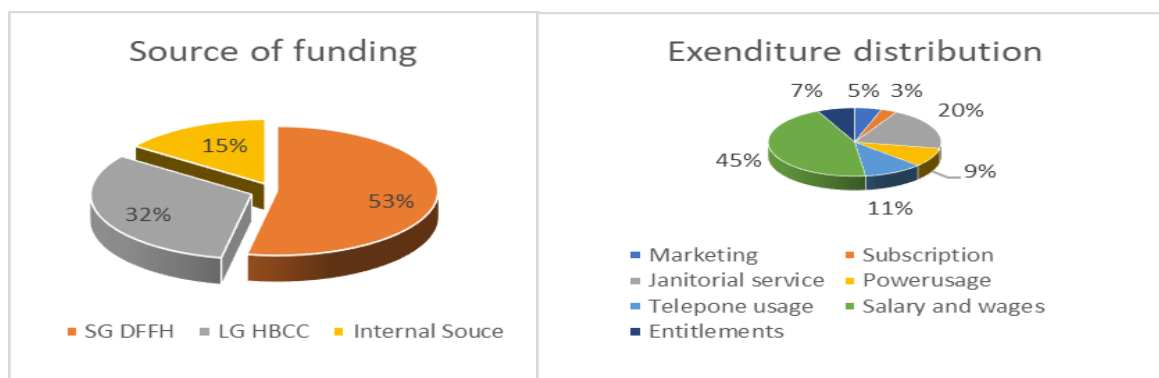
I am pleased to report that our overall financial performance is even stronger this year.

Thanks for the great work of our staff, volunteers, certainly, our Centre Manager, Ayelign Tessema is a great asset to the organisation; his hard work has made our success possible.

The balance sheet showed a cash contingent reserve to cover unforeseen costs, accrued liabilities and employee entitlements.

Major expenditure includes, wages and salary, janitorial services expenses, power usage, telephone and promotion. The full set of accounts can be visualised over the pages contained in the audit report.

I would also like to thank all Management Committee members for their valuable help. I enjoyed watching Walker Close keep growing stronger even with in the impact of COVID-19 worked very well providing valuable services to the community.



COMMITTEE MEMBERS DECLARATION

Statements by Members of the Committee

30 June 2021

As stated in Note 1 to the financial statements, in the committee members' opinion, the Entity is not a reporting entity because there are no users dependent on general financial reports. This is a special purpose financial report that has been prepared to meet the Associations Incorporation Act 1981 requirements.

The Financial Report has been prepared in accordance with Accounting Standards and mandatory professional reporting requirements to the extent described in Note 1.

In the opinion of the Committee the financial report as set out on the next pages.

- (i) Presents a true and faire view of the financial position of Walker Close and Brooklyn Hall Asso. Inc. as at 30 June 2021 and its performance for the period on that date in accordance with Australian Accounting Standards, mandatory professional reporting requirements and other authoritative pronouncements of the
- (ii) Australian Accounting Standards Board.
- (iii) At the date of this statement, there are reasonable grounds to believe that Walker Close and Brooklyn Hall Asso. Inc. will be able to pay its debts as and when they fall due.

This statement is made in accordance with a resolution of the Committee and is signed for and on behalf of the Committee by:

Chairperson.....
Rebecca Nikau

Treasurer.....
Tumaru Tauri

Date: 10 of October 2021

APPENDIX A - FINANCIAL STATEMENT

| Walker Close and Brooklyn Hall Asso. Inc | | |
|--|----------------|----------------|
| Profit & Loss | | |
| 30 June | | |
| | 2021 | 2020 |
| Income | \$ | \$ |
| DFFH and HBCC funding support | | |
| HBCC Operational funding support | 51,806 | 50,736 |
| DFFH - NHCP- Support | 86,951 | 83,034 |
| Promotion support HBCC | 1,000 | 400 |
| Vibrant and connect community project | 4,000 | 3,200 |
| Total funding support income | 143,757 | 137,369 |
| Internal self-generated income | | |
| Regular users - WC | 8,777 | 21,461 |
| Regular Users - BH | 6,250 | 18,785 |
| Casual users - BH | 2,426 | 1,461 |
| Auspice support service income | 1,054 | 1,464 |
| Revive Exercise funding | 1,986 | 5,060 |
| Other Community Grants | 500 | - |
| Reimbursement-Utilities | 3,368 | 3,626 |
| Printing and photocopy income | - | 63 |
| Miscellaneous income | 30 | 45 |
| Total Internal Income | 24,391 | 51,966 |
| Total Income | 168,149 | 189,335 |
| General Expenses | | |
| Accounts audit fee | 1,250 | 1,250 |
| Advertising & Marketing | 425 | 2,223 |
| Association Membership fee | - | 495 |
| Office equipment supplies | - | 1,539 |
| Bank Fees | 11 | 77 |
| Janitorial Services - WC | 4,691 | 5,283 |
| Janitorial Services BH | 5,553 | 7,905 |
| Kitchen amenities | 106 | 109 |
| Cleaning supplies | 2,435 | 1,956 |
| Booking Cancellation | 436 | 800 |
| MYOB Subscription | 1,943 | 1,843 |
| Electricity Expenses WC | 6,686 | 12,136 |
| Electricity expense BH | 1,777 | 4,095 |
| Garbage Cleaning expenses | 50 | 500 |
| Volunteer travel expense | 364 | 1,148 |



WALKER CLOSE AND BROOKLYN HALL ASSOCIATION
Serving the Hobsons Bay Community

| | | |
|-----------------------------------|----------------|----------------|
| Donations and support fee | 165 | 547 |
| Exercise program tutor fees | 1,785 | 2,345 |
| Repair & maintenance expenses | 27 | 648 |
| Printing & photocopy | 813 | 3,390 |
| Printer lease expense | 2,292 | - |
| Program and group support exp. | - | 1,587 |
| Computer services & fixtures | 616 | 836 |
| Connect community project expense | 4,000 | - |
| Utility - Water Expenses | 355 | 419 |
| Domain name reg/webhosting fee | 1,576 | - |
| Stationery supplies | 2,312 | 1,726 |
| Office 365 subscription | 117 | 690 |
| Event program promotion expense | - | 605 |
| Professional development | - | 1,224 |
| Telephone Expenses | 4,138 | 4,746 |
| Postage | 87 | 9 |
| Miscellaneous. expenses | 24 | 605 |
| Gathering and group activities | 474 | 2,683 |
| Meeting amenities | 186 | 203 |
| Workshops program expenses | - | 1,730 |
| Annual subscription fees | 200 | 727 |
| Salary and wages | 90,044 | 93,904 |
| Work Cover Insurance Premiums | 693 | 695 |
| Long Service leave entitlement | 797 | 3,188 |
| Annual Meeting Expenses | 300 | - |
| Admin support wages | - | 15,538 |
| Travel Expenses | - | 364 |
| Workshop & group work expense | 73 | 1,005 |
| Superannuation contribution ex | 8,696 | 10,523 |
| Depreciation Expenses | 1,185 | 1,001 |
| Total Expenses | 146,682 | 192,296 |
| Operating Profit | 21,467 | (2,961) |
| Other Income | | |
| Interest Income | 83 | 58 |
| Other Income | - | 49 |
| Total Other Income | 83 | 107 |
| Net Profit/(Loss) | 21,550 | (2,854) |



| Walker Close and Brooklyn Hall Asso. Inc | | |
|--|----------------|----------------|
| Balance Sheet | | |
| 30June | | |
| | 2021 | 2020 |
| Assets | | |
| Current Assets | \$ | \$ |
| Bank Accounts | | |
| Current account | 230,233 | 186,972 |
| Contingency account | 101,684 | 101,600 |
| Petty Cash/Cash on Hand | 500 | 500 |
| Total Bank and cash on hand | 332,417 | 289,072 |
| Other Current Assets | | |
| Trade Debtors | 4,307 | 2,145 |
| Pre-paid expenses | 1,481 | - |
| Total Other Current Assets | 5,788 | 2,145 |
| Total Current Assets | 338,205 | 291,217 |
| Non-Current Assets | | |
| Fixed Asset at cost | 115,617 | 113,148 |
| Acc.Dep.Fixed Assets | (107,695) | 105,798) |
| Net Non-Current Assets | 7,922 | 7,350 |
| Total Assets | 346,127 | 298,568 |
| Liabilities | | |
| Current Liabilities | | |
| GST Liabilities | | |
| GST Collected | 198,331 | 179,843 |
| GST Paid | 193,836 | 178,203 |
| Net GST Liabilities | 4,495 | 1,641 |
| Payroll Liabilities | | |
| PAYG Withholding Payable | 5,728 | 5,862 |
| Superannuation payments | 2,573 | 2,457 |
| Entitlements LSL accrued | 19,350 | 19,494 |
| Accrued holiday leave | 6,956 | 6,956 |
| Total Payroll Liabilities | 34,606 | 34,769 |
| Other Current Liabilities | | |
| Trade Creditors | 3,988 | 3,988 |
| Regular facility users bond deposit | 7,183 | 6,133 |
| Brooklyn Art & Craft Group | 700 | 700 |
| Brooklyn Community group Project | 5,000 | 5,000 |
| Accrual - Utilities power, wat | 627 | 2,936 |



| | | |
|---|----------------|----------------|
| Accounts audit fee accruals | 1,250 | 1,100 |
| Prepaid Rent Accrual | 358 | - |
| Total Other Current Liabilities | 19,105 | 19,857 |
| Projects and Auspice Accounts | | |
| ParkanDo-Parkinsons peer support Project | 4,655 | 2,695 |
| Western Digital Story Telling CT Project | 562 | 2,131 |
| Revive Exercise for elderly 50+ | 1,338 | 745 |
| Sanitization equipment purchase | 1,000 | - |
| Create Vibrant Community together Project | - | 4,000 |
| Active Neighbourhoods for Older Australians (ANOA) Pro. | 6,367 | 6,367 |
| Women 2 Lean In2 Support Network Project | 4,500 | 4,500 |
| Fostering vibrant community project | 3,200 | - |
| Connect community project | 15,800 | - |
| Total projects and Auspice accounts | 37,422 | 20,437 |
| Total Liabilities | 95,628 | 76,703 |
| Net Assets | 250,499 | 221,865 |
| Equity | | |
| Retained Earnings | 228,948 | 224,717 |
| Current Year Surplus/Deficit | 21,550 | (2,854) |
| Historical Balancing | 1 | 1 |
| Total Equity | 250,499 | 221,865 |

APPENDIX B – STATEMENTS OF SIGNIFICANT ACCOUNTING PROCEDURES

This financial report is special purpose financial report prepared in order to satisfy the financial reporting requirements of the Associations Incorporation Reform Act. 2012 (Vic). The Committee has determined that the Association is not a reporting entity. The financial report has been prepared on an accruals basis and is based on historical costs and does not take into account changing money values or, except where specifically

stated, current valuation of non-current assets.

The following significant accounting policies, which are consistent with the previous period unless otherwise stated, have been adopted in preparation of this financial report.

a) Cash and cash Equivalents

Cash and cash equivalents included cash on hand, deposits held at call with banks, and other short-term highly liquid investments with original maturities of three months or less.

b) Income Tax

The Association is exempt from paying income tax by virtue of Section 50-45 of the income tax Assessment Act.



1997. Accordingly, tax effect accounting has not been adopted.

c) Property, Plant and Equipment

Leasehold improvements and office equipment are carried at cost less, where applicable, any accumulated depreciation. The depreciable amount of all property, plant and equipment is depreciated over the useful lives of the assets of the association commencing from the time the asset is held ready for use. Leasehold Improvements are amortised over the shorter of either the unexpired period of the lease or the estimated useful lives of the improvements.

d) Employee Entitlements

Provision is made for the Association's liability for employee benefits arising from services rendered by employees to the end of specific projects and events is not brought to account as revenue in the current year but deferred as a liability in financial statement until spent for the purpose received.

Capital Grants

Grant income received relating to the purchase of capital items is shown as Unamortized Capital Grant and brought to account over the expected life of the

the reporting period-Employee benefits have been measured at the amounts expected to be paid when the liability is settled. Provision is made for the Association's liability for long service leave from commencement of employment.

e) Provision

Provisions are recognised when the Association has a legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result, and that outflow can be

reliably measured. Provisions are measured at the best estimate of the amounts required to settle the obligation at the end of the reporting period.

f) Impairment of Assets

At the end of each reporting period, the entity reviews the carrying values of its tangible and intangible assets to determine whether there is an indication that those assets have been impaired. If such an indication exists, the recoverable amount of the asset, being the higher of the asset's fair value less costs to sell and value in use, is compared to the asset's carrying amount. Any excess of the asset carrying value over its recoverable amount is recognised in the income and expenditure statement.

g) Revenue

Revenue is brought to account when received and to the extent that relate to the subsequent period it is disclosed as a liability.

h) Grant Income

Grant income received, other than for specific purpose, is brought to account over the period to which the grant relates.

Deferred Income

Unspent grant income received in relation to assets in proportion to the related depreciation charge over the expected life of the interest Revenue

Interest revenue is recognised using the effective interest rate method, which for floating rate financial assets is the rate inherent in the instrument.

Donations

Donation income is recognised when the entity obtains control over the funds which is generally at the time of receipt.

All revenue is stated net of the amount of good and services tax (GST).



APPENDIX C – INDEPENDENT AUDITORS REPORT

**MICHAEL KIERNAN
& ASSOCIATES**

ACCOUNTANT FCPA

3 November 2021

PO Box 60
NEWPORT VIC 3015
TEL: 9314 6011
FAX: 9314 4774
370 BLACKSHAW ROAD
ALTONA NORTH
ABN 82 957 136 008

Walker Close and Brooklyn Hall Association Inc.

180 Millers Road

ALTONA NORTH VIC 3025

Independent Audit Report To The Members Of

Walker Close and Brooklyn Hall Association Inc.

On the basis of information provided by the committee Walker Close and Brooklyn Hall Association Inc., I have audited the special purpose Income Statement, Balance Sheet and Statement of Cash Flows for the period ended 30 June 2021 as well as notes comprising a summary of significant accounting policies and other explanatory information, and the committee's report.

The specific purpose for which the special purpose financial report has been prepared is set out in the notes to the accounts. The extent to which Accounting Standards have or have not been adopted in the audit of the special purpose financial report is set out in the notes to the accounts.

Committee's responsibility for the financial report

The committee of the association is responsible for the preparation of the financial report, and has determined that the basis of preparation described in the notes, is appropriate to meet the requirements of the Associations Incorporation Reform Act 2012. The committee's responsibility also includes such internal control as the committee determines is necessary to enable the preparation of a financial report that is free from material misstatement, whether due to fraud or error.

Auditor's responsibility

Our responsibility is to express an opinion on the financial report based on our audit. We have conducted our audit in accordance with Australian Auditing Standards. Those standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance whether the financial report is free from material misstatement

I have conducted an independent audit of the financial reports in order to express an opinion on it to the members of the organisation. My audit has been conducted in accordance with professional reporting requirements (APS9) to provide reasonable assurance whether the financial reports are free of material misstatement. My procedures included examination, on a test basis, of evidence supporting the amounts and other disclosures in the financial reports, and the evaluation of accounting policies and significant accounting estimates. These procedures have been undertaken to form an opinion whether, in all material respects, the financial reports are presented fairly in accordance with professional reporting requirements and statutory requirements so as to present a view which is consistent with my understanding of the organisation's financial position, the results of its operations and its cash flows.

Audit Opinion

In my opinion the financial report of the association has been prepared in accordance with the *Association Incorporation Reform Act 2012* including:

1. giving a true and fair view of the entity's financial position as at 30 June 2021 and of its performance for the year ended on that date; and
2. complying with Australian Accounting Standards as referred to in Note 1 to the financial statements.

The financial report has been prepared to assist Walker Close and Brooklyn Hall Association Inc. to meet the requirements of the *Associations Incorporation Reform Act 2012*. As a result the report may not be suitable for another purpose. To the extent permitted by law, I do not accept liability for any loss or damage which any person, other than the organisation, may suffer arising from any negligence on my part. No person other than the committee and members Walker Close and Brooklyn Hall Association Inc. should rely on the special purpose financial report. It is not prepared on the basis of providing investment or bank finance information. The special purpose financial report was prepared exclusively for the benefit of the committee and members of Walker Close and Brooklyn Hall Association Inc. and the purpose identified above. We do not accept responsibility to any other person for the contents of the special purpose financial report.

Independence

In conducting our audit, we have complied with the independence requirements of the Australian professional ethical pronouncements.

Potential Impact of Subsequent Event COVID – 19 and other significant events:

I have communicated with the committee regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that I may identify during the audit. Potential Impact of Subsequent Event COVID - 19 : There may be a material change in the assets of the organisation related to events and conditions due to COVID - 19, subsequent to balance date. These events may cause a significant change in asset values of the



association and there may be a material change in income earning capacity of the organisation. These events may also have an impact on future income and continued viability of the organisation. However, the financial impact to the organisation or any decline in asset values, cannot be reasonably estimated. In extreme conditions the organisation may also cease to continue as a going concern.

INHERENT LIMITATIONS

Due to the inherent limitations of an assurance engagement, together with the internal control structure it is possible that fraud, error, or non-compliance with the listed provisions may occur and not be detected. A reasonable assurance engagement for the year ended 30 June 2021 does not provide assurance on whether compliance with the listed provisions will continue in the future.

We draw attention to the effects of the corona virus pandemic. The pandemic poses significant risks to the super organisation for the current year and for future years. It is beyond the scope of the audit to account for those risks to the assets of the organisation. The auditor takes no responsibility for how the committee account for and plan for the effects of the virus upon the organisation's assets. The auditor urges the committee to take reasonable steps to mitigate the risks of the virus.

MICHAEL KIERNAN

3 November 2021

Liability limited by a scheme approved under Professional Standards Legislation



KEY FACTS – HOBSONS BAY COMMUNITY CENTRES



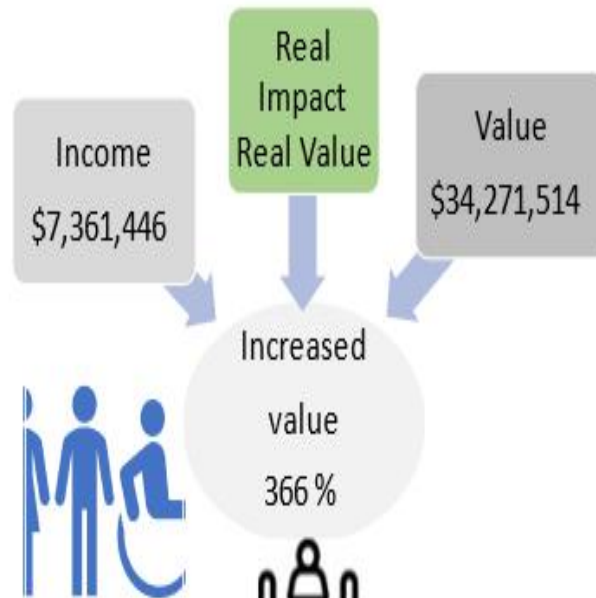
9 CENTRES

8 Neighbourhood Houses

4 Childcare providers

4 Learn local

2 Registered Training Organisations (RTO's)



Volunteer contribution \$1,469,226



Community services and lifelong learning provided \$27,490,000





